

STAMBOURNE PARISH COUNCIL

Minutes of the meeting held on Wednesday 19 September 2018 at 7.30pm in the village hall, Stambourne

PRESENT:

Mr Martyn Fall (Chair)	Mr Michael Crago
Mrs Val Kerrison	Mrs Karen Grant
Mrs Vanessa Young	Mr Neil Pyman

ALSO PRESENT:

Cllr Van Dulken
One member of the public

CLERK:

Mrs Deborah Hilliard

Mr Brian Claydon attended the meeting. He wanted to advise the parish council of a proposal to submit a planning application to build a number of houses on land adjacent to Chapel End Way (north side) and High View, near Birdbrook Corner. He gave the parish council a copy of the proposed plan which showed 9 detached houses. A formal application to Braintree District Council is to be made shortly. Martyn advised councillors that this is not a formal discussion of a planning application, this would take place if and when an application was submitted. Martyn further advised that as the proposal would have a significant impact on the village it would probably be necessary to hold an extraordinary meeting. No further action can be taken until BDC has had an application. Mr Claydon left the meeting.

18/64 Apologies for Absence

Andrew Drysdale.

18/65 Declaration of Interests, personal or prejudicial

None.

18/66 Minutes of the meeting held on 19 July 2018

The minutes of the meeting held on 19 July 2018 were agreed as a correct record and signed as amended.

18/67 Matters Arising

None.

18/68 Report of District Councillor

Richard apologised for his lack of attendance at recent meetings. He advised he plans to retire from work this year which should allow more time for his role as District Councillor. He also intends to stand again in the local elections next year. He had 3 matters to report:-

1. He asked if the Parish Council's application for a Councillor's Community Grant had been accepted. The Clerk confirmed.

2. He advised that the proposal to bring together the doctors' surgeries in Sible Hedingham is progressing and should be going ahead. This will provide better facilities than the current buildings and the combined surgery should also be able to offer a wider range of services.

3. Braintree Local Plan – Every district council now has to provide a number of houses each year. Braintree must now have approximately 7,000 per year for the next few years, these have to be in the "pipeline". Martyn questioned the use of "pipeline" as developers often obtain planning permission but do not proceed with the development. The main proposal for Braintree is to build 3 garden villages – Blakes End Farm near the A120, Marks Tey and a third in the Tendring area. These 3 villages have the potential to grow into new large villages with all the necessary infrastructure and access to good road networks.

The report was noted.

18/69 Pavilion

Toilet Refurbishment – The work is now complete apart from lighting. The builders have been waiting for their regular electrician to come but it now appears they will need to find another electrician to complete this. The shutters are still awaiting repair – Martyn will do this.

Repainting – The outside has been repainted and Neil will contact John Vale for his invoice.

The remaining work outstanding is repair of shutters which Martyn will do.

18/70 Playing Field

Fencing of parking area – Martyn thanked Andrew for obtaining the quotes for this proposal. However, the quotes are expensive and beyond the parish council's budget at the moment. He questioned what the parish council hope to achieve with this proposal. It was agreed that it is necessary to prevent cars getting onto the grass area. He suggested that this could be achieved by installing wooden bollards around the car park, some of these could be removable to allow vehicular access when needed. The cost is £22 per bollard, not including fitting and about 25 would be required.

It was agreed to proceed with installation of bollards. Martyn will obtain some further quotes. Andrew was thanked for the time he had taken to provide fencing quotes.

Fencing of play equipment – There was further discussion of this matter. It was noted that it would make grass cutting complicated. However, some feedback from parishioners had indicated there were concerns about preventing very young

18/71 children from leaving the area without parents' being aware. This could also be an issue for people with disabilities taking children to the play area. The parish council were keen to emphasise the need for the play area to be available for all users. The situation will be monitored.

18/71 CIF Application

It was agreed to obtain quotes for the following work on the pavilion:-

- Replace kitchen with new units and sink.
- Repaint corridor and main hall to include skirting boards and window frames.

Neil and Vanessa will provide quotes. The deadline for submission of the CIF application is 26 October 2018.

18/72 Highways

It was noted that roads around Stambourne are subject to closure due to installation of fibre optic cable for broadband services. Karen expressed concern that Stambourne would miss this opportunity as not enough people had signed up to County Broadband to make it viable for the company to include Stambourne. To get this done would future-proof the village for broadband and she strongly urged everyone to sign up. A meeting had taken place in the village hall last year and another 15 sign-ups are needed.

Martyn will put an item in the newsletter to encourage sign-up. There is an open meeting in Great Yeldham on 10 October at 7pm if anyone would like to attend.

18/73 Footpaths

The hedge on footpath 17 has now been trimmed back. The footbridge near Tagley Wood on footpath 19 is in need of repair and the fingerpost on footpath 1 has not been put up. Debbie will follow up these items.

18/74 Planning

- 18/01627/FUL - Robin Hood Cottage – no comment
- 18/01641/FUL – Lyon Field, 6 Dyers End – no comment

18/75 Correspondence

The emergency plan had been sent by BDC for update. Debbie will make the necessary updates and return it.

Vanessa reported that the village hall had changed its locks in order to comply with insurance regulation.

The war memorial lettering has not yet been completed. Debbie will follow up with Gem Construction.

18/76 Bonfire Night

It was agreed to hold bonfire night on Saturday 3 November 2018 at 6.30pm. A meeting will be held at Slough Farm on Wednesday 3 October at 7.30pm to discuss.

18/77 Finance

Annual Audit – Debbie reported that the annual audit for the year 2017/18 had been agreed by PKF with only a minor comment. This was noted.

Accounts paid since last meeting

M Fall (reimburse for oven/water heater)	£449.50
V Young (reimburse for pavilion items)	£20.46
RCCE (annual subs)	£52.80
Anglia Water	£46.62

M&N Pyman (1 st verge cut)	£723.58
Mr K Hoadley (grass cutting)	£475.00
St George's pest control	£216.00
Paul Clark Printing	£84.00
Mrs D Hilliard (wages)	£725.00
Mrs D Hilliard (expenses)	£14.68
Saxon Fire Ltd (fire inspection)	£110.05
V Young (reimburse for pavilion items)	£16.15

Accounts to be paid

Paul Clark Printing	£84.00
Eon	£35.36

Monies Received

ECC 1 st verge cut	£602.99
Pavilion booking	£50.00
Pavilion booking	£13.00

Balances as at 12 September 2018

Notional current account	£10,768.54
Notional reserve account	<u>£6,064.92</u>
	£16,833.46
Balance of Bonfire fund	<u>£8,347.61</u>
	£8,485.85

18/78 Date of Next Meeting

The next meeting will take place on Thursday 15 November 2018 at 7.30pm in the village hall.

Network 5 meeting to be held on Thursday 25 October 2018 at 7.30pm in the village hall.

There being no further business to discuss the meeting ended at approximately 8.30pm.

The meeting held on Wednesday 19 September 2018 at 7.30pm in the village hall.

Signed: *A. Young*

Dated: 15 Nov 18.

Min. Vanessa Young

AND PRESENT:
Cllr. Ian Dukes
One member of the public

18/18
Cllr. Sarah Hillard

18/18/18/18/18 attended the meeting. He wanted to advise the ward of a proposal to submit a planning application to build a number of houses at level adjacent to Church End Way (north side) and High View, near Birdbrook Corner. He gave the details of the proposed plan which showed 9 detached houses for the application to be made to the District Council to be made shortly. Martyn advised that the application for a planning application, this would take place if and when an application was submitted. Martyn further advised that as the proposal would have a significant impact on the village it would probably be necessary to hold an early public meeting. No further action can be taken until SDC has had an application. A. Hillard for the evening.

18/18/18/18/18 Apologies for Absence:
Andrew Drysdale.

18/18/18/18/18 Description of Items, set out as per agenda
18/18/18/18/18

18/18/18/18/18 Minutes of the meeting held on 19 July 2018
The minutes of the meeting held on 19 July 2018 were deemed as a correct record and signed as follows:

18/18/18/18/18 Minutes Awaiting
18/18/18/18/18

18/18/18/18/18 Minutes of Minutes
18/18/18/18/18 advised for his lack of attendance at recent meetings. He advised for a period of 1 year from work this year which would allow more time for his role as the village councillor. He also advised to start at 20 in the hall sessions next year. The minutes were signed as follows:

